



Beths Grammar School
Careers and Work Experience Department

Year 10/11 Work Experience

Monday 14th – Friday 18th October
2024

Sign in to Unifrog

www.unifrog.org

Your email address is your school one.

If you can't remember your password click the green **Reset password / Resend welcome email**.

Then log in to your school email account and follow the instructions

Sign in

Sign in

[Reset password / Resend welcome email](#)

Once you're signed in to Unifrog, scroll down to the Placements box under **Explore Pathways**

Click **Go to tool** and then **+ Add new placement**

ACCESS ALL THE TOOLS BELOW
Exploring pathways

| | | |
|--|--|---|
| Interests profile ✔ Quiz last taken 30 Mar 22: S and A and C Start > | Personality profile ✔ Quiz last taken 12 May 22: ESFP and ESTP Start > | Work environments profile ✔ Quiz last taken 19 Apr 22 Start > |
| Careers library ✘ Careers favoured Go to tool > | Subjects library ✔ Subjects favoured Go to tool > | Know-how library ✘ Guides favoured Go to tool > |
| MOOC You have 1 shortlist Start > | Webinars Hear directly from the experts Go to tool > | Read, Watch, Listen ✔ Profiles favoured Start > |
| Placements ✘ No placements added Go to tool > | | |

Placements

Here you can add work experience placements, fill in your forms, and check the progress of employer, parent and school coordinator forms. Want an overview of how organising a placement works? [See the whole process >](#)



0 placements added so far

Only add a placement **after** you've been in contact with the employer, and they have agreed to host you.

[+ Add new placement](#)

In person

Ms Blyghton

The name of your placement business

14 October 2024

18 October 2024

Full time (unless agreed otherwise with
Careers)

Contact name

Contact email address

Repeat the contact email address

United Kingdom

Placement address

Placement postcode

Fill in the information below carefully. When you're done tick 'finished' at the bottom of the form.
Afterwards we'll ask the placement lead at the employer to fill in the next form.

* In person or Virtual

Placements tool or Activities tool? The Placements tool is for administering 'real' work experience, where - whether it's in person or virtual - you have **direct, personal interaction** with the employer. If you're instead looking to record doing a webinar, presentation or online course which has a work theme, use the [Activities tool instead](#) >

Virtual or In person? If the experience you are adding involves **any** in person time with the employer, add it as 'in person' and not 'virtual'.

* Placement coordinator

This is the **school / college** staff member who will be coordinating the placement from your school's / college's side.

* Name of placement business / organisation

* Placement start date

Placement end date

* Describe the time commitment

* Employer placement lead: name

* Employer placement lead: email

Important: this must be correct, or we won't be able to progress the placement.

* Employer placement lead: email (again)

If you answer **Yes** to these questions – where you will be based, and whether you will live at home – you will only see these questions.

If you answer **No** to either of these questions you'll have to explain where you will be based and/or where you'll be living during the placement.

* Is this the workplace where you'll be based throughout the placement?

Yes

* Will you live at home as normal during the placement?

Yes

* Is this the workplace where you'll be based throughout the placement?

No

* Explain where you'll be based throughout the placement

eg I'll be working at the office the whole time.

* Will you live at home as normal during the placement?

No

* Explain where you'll live during the placement

eg I'll be staying with my Aunt Julia.

Please tell us how you will travel to and from the placement

If you select **No** here this is all you will see

If you select **Yes** here you will see a description box. If you're not sure what to put here then please talk to the Careers Team.

* How will you travel to and from the placement?

eg I'll take the 21 bus

* Do you have any special needs, illnesses or injuries that may affect your placement?

No

* Do you have any special needs, illnesses or injuries that may affect your placement?

Yes

* Describe what special needs, illnesses or injuries you have that may affect your placement.

eg I injured my back last year and now have mobility problems.

We'll share this with the school placement coordinator and employer placement lead that you have specified above, but we won't share it with your parent / guardian.

The name of your emergency contact parent / guardian

Their email

Repeat email

Click the box to agree. If you have any queries please contact the Careers Team.

Click the box to tick as finished and then **Add placement**.

* Parent / guardian (who must also be your emergency contact)

eg Salvador Dali

* Parent / guardian email

eg s.dali@gmail.com

Important: this must be correct, or we won't be able to progress the placement.

* Parent / guardian email (again)

eg s.dali@gmail.com

Do you agree to:

- Unifrog sending your details to the employer email address you've provided;
- Abiding by any confidentiality policies held by the employer;
- Observing all safety, security and other policies laid down by the employer;
- Informing the employer and school as soon as possible of any absences?

* Agree

Yes, I agree to **all four points** above.

Finished?

mark as finished and notify employer to fill in their initial form?

Add placement or [cancel changes](#)

Useful contacts

Careers: Ms Blyghton, Ms Ratcliffe &
Ms Rayneau

Head of Year 10: Ms Quinn

Head of Key Stage 4: Mr McBeth

Form Tutors:

10A Ms Grady

10B Ms Marriot/Mr Russell

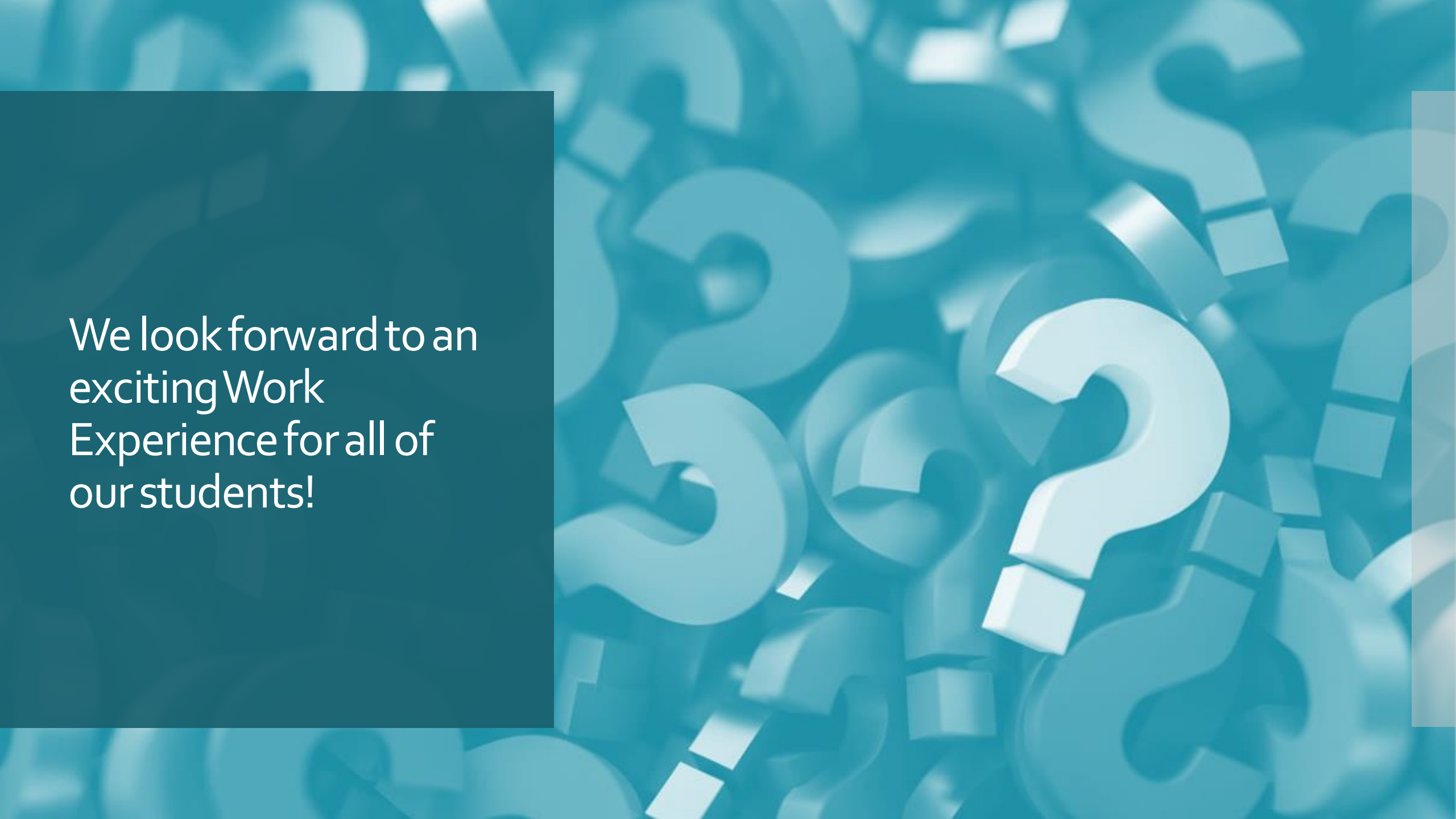
10C Ms Harris

10E Mr Papakostas

10H Mr Mulla

10W Mr Iqbal

For any queries, please email us:
workexperience@beths.bexley.sch.uk



We look forward to an
exciting Work
Experience for all of
our students!